

**NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS**

**JOB VACANCY POSTING**

**POSTING NUMBER:** HR-0191

**ISSUE DATE:** November 16, 2015

**TITLE:** Inspector 3, Multiple Dwelling

**CLOSING DATE:** November 30, 2015

**DIVISION/UNIT:** Codes and Standards / Bureau of Housing Inspection

**LOCATION:** Statewide

**SALARY RANGE:** I19-\$46,587.72-\$65,779.14

**POSITION(S):** 3

**DISTRIBUTION:** Statewide

**DESCRIPTION OF MAJOR DUTIES:**

Under direction of an Inspector 1, Multiple Dwellings or other supervisory official in the Bureau of Housing Inspection performs field work involved in enforcement of provisions of the NJ Hotel and Multiple Dwelling Laws and Regulations; does other related duties as required.

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**REQUIREMENTS**

**EXPERIENCE**

**LICENSE**

Applicants must possess a valid Inspector of Hotels and Multiple Dwellings license issued by the New Jersey Department of Community Affairs.

**NOTE:** Applicants must continue to complete the continuing education requirements to maintain their Inspector of Hotels Multiple Dwellings license.

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

**Please submit a resume and any required documents (licenses, certification and or transcripts) along with a letter of interest, including a phone number to:**

Office of Human Resources  
New Jersey Department of Community Affairs  
HR#0191  
PO Box 800  
Trenton, New Jersey 08625  
Resumes may be emailed to: [resume1@dca.nj.gov](mailto:resume1@dca.nj.gov)

**Interviews will be granted on the basis of the resume.**

**NOTE:** Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," all new public employees are required to obtain principal residence in the State of New Jersey within one (1) year of employment.

**The New Jersey Department of Community Affairs is an Equal Opportunity Employer**